∞drive sign

Quick Sheet

Remote signature: dialog SMS mode

1 Go to the contract requiring signature

1 You will receive an SMS inviting you to sign one or more contracts.

2 Tap the link in the message to view and sign the contract(s).

3 Your browser opens, redirecting you to the signature platform.

> Hello,
> Oodrive Test TW has sent you contracts for signature.
> Follow the link below to read them.
> Regards,
> https://s.sig.legal/07k5hua

2 Complete the contract before signature

If the sender asks you for additional information or documents, you must supply them before you can sign the contract(s).

Supplementary information

Please complete the form below to finalize the contract prior to signing

ANNEXES TO CONTRACT 2022 - EMPLOYMENT CONTRACT.PDF:
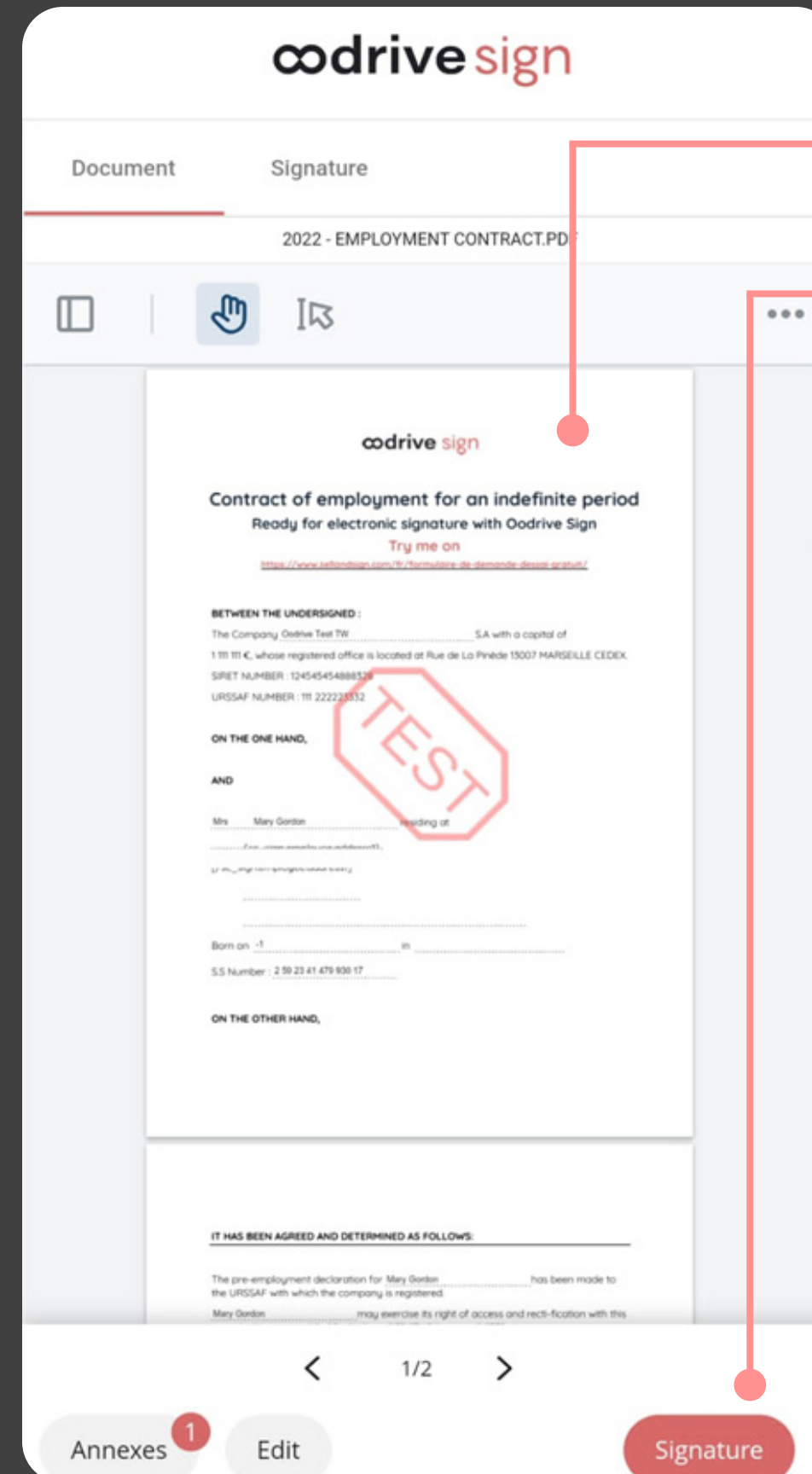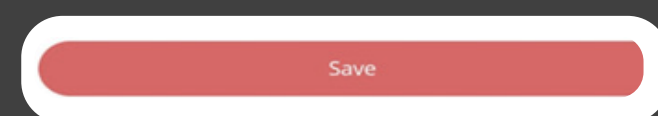
BANK DETAILS

Drag / Drop your do...
Max size 100 MB - max 1 document

ANNEXES TO CONTRACT IT POLICY.PDF:

FORM

Drag / Drop your do...
Max size 100 MB - max 1 document

To do so, complete the required information and upload the required annexes, then tap **Save** to go on to the next step.

Save

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Document   Signature

2022 - EMPLOYMENT CONTRACT.PD

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Contract of employment for an indefinite period
Ready for electronic signature with Oodrive Sign
Try me on

BETWEEN THE UNDERSIGNED:
The Company Oodrive Test TW   SA with a capital of
1 111 11 €, whose registered office is located at Rue de La Pinède 13007 MARSEILLE CEDEX
SIRET NUMBER: 12454545488852
URSSAF NUMBER: 111 2222222

ON THE ONE HAND,

AND

Mrs   Mary Gordon

Born on
S.S Number: 2 59 23 41 479 890 17

ON THE OTHER HAND,

IT HAS BEEN AGREED AND DETERMINED AS FOLLOWS:

The pre-employment declaration for Mary Gordon   has been made to
the URSSAF with which the company is registered
Mary Gordon   may exercise its right of access and rectification with this

‹   1/2   ›

Annexes ⓵   Edit   Signature

> Hello Mary,
> Your contracts have been validated, here is the link to access them.
> Sincerely.
> https://s.sig.legal/1maqgvm   15:38

3 View the contract

1 View the content of the document(s) awaiting signature and their annexes.

2 Scroll through the pages to review the document(s), then tap **Signature**.
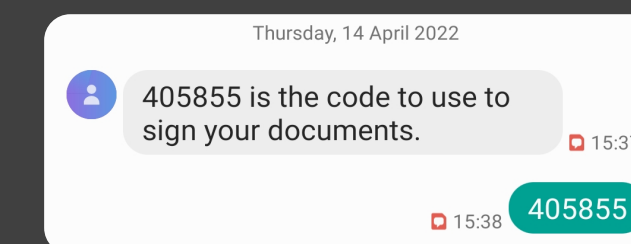
> **Please note:** If several documents are available, make sure you view all of them. When you sign a binder, you are signing all of the documents it contains (excluding annexes).
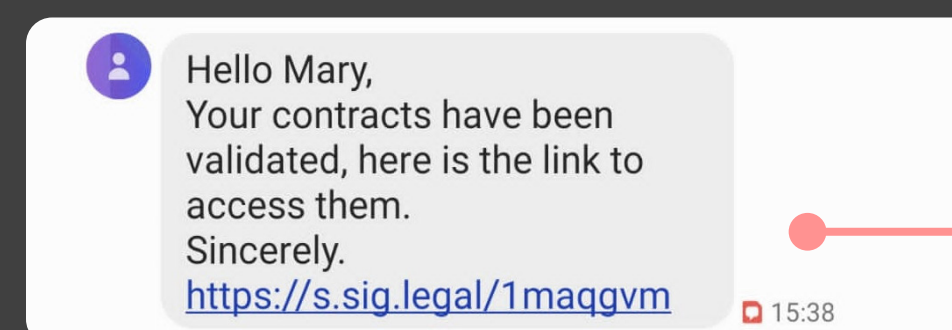
4 Sign the contract

1 Check **I have read and accept the terms of the agreements**, then tap **Accept**.

After you have accepted the terms of the contract, you will receive an SMS enabling you to validate your signature.

2 Reply to the SMS with the one-time code you received, so that you can sign the document(s).

> Thursday, 14 April 2022
> 405855 is the code to use to sign your documents.   15:37
> 15:38   405855

You will receive confirmation of your signature via SMS.

Once the contract(s) have been signed and approved by all parties, you will receive an email enabling you to download their final versions and their associated annexes.